



## **Bingo Policy and Procedures**

Bingos are a vital part of the Yukon Freestyle Ski Association's fundraising. Without bingos, fees would increase and registration costs would skyrocket. Yukon Freestyle Ski Association is scheduled Sunday evenings for bingo each week through the Elk's Hall. To avoid being fined, or risk our good standing with the Elk's Hall, the following rules and pertinent information is outlined below. Please read through carefully.

### **Elk's Hall Location**

401 Hawkins Street

Phone (867) 667-2201

### **Schedule / Questions / Cancellations**

Please contact our bingo coordinators Shirley or Dave McKay at [shirley.mckay@yesnet.yk.ca](mailto:shirley.mckay@yesnet.yk.ca)

### **Cancellation**

48 hour notice is required. Failure to comply will result in a \$100.00 fine

### **No Shows**

A "no show" will result in a \$100.00 fine per person / per bingo. No Exceptions!

### **Emergency Cancellation**

In the event of an emergency cancellation, please contact Shirley or Dave McKay at [shirley.mckay@yesnet.yk.ca](mailto:shirley.mckay@yesnet.yk.ca) or 333-0298 If you are unable to get a hold of them, then please call Stephanie Robertson at 335-2090. Fines may or may not apply depending on the emergency.

### **Punctuality**

Evening Bingos 3:45pm to 8:00pm or 8:30pm

Failure to comply will result in a fine. Value to be determined by the executive.

### **A Bingo Volunteer Must**

- Be able to actively participate and circulate the floor area by selling bonanzas and calling back bingos for the entire event
- Participate in the end of shift clean-up (dump used cards into recycling bins, change garbage, take bingo supplies downstairs and lock them up)
- Be fluent in English
- Obey the rules on cell phones and electronics (no texting or talking on cell phones while working)
- Bring food or purchase food at the bingo kitchen. No one can leave the bingo facility once the bingo has started (including breaks in the event extra workers are required). Workers must supply their own meals, snacks, and drinks.
- Be 12 years of age and be able to do basic math (Addition and Subtraction)

### **Breaks During Bingo**

- Remove your apron and return it to behind the bingo banker when going to the bathroom
- Let the banker know when you are going on your break
- Do not leave the Bingo Hall
- Make sure everyone working gets a break

### **Personal Items**

- Store your purse / keys / Lunch / Jackets on the table behind the Banker
- Turn your phone onto Vibrate, so it does not ring in the middle of bingo

### **General**

- Make sure to sign the bingo sign-in sheet before you leave the bingo hall (to make sure you get the bingo credit). Please write your athletes name beside yours on the sign-in sheet, so we can identify who the credit is for

### **Non-Compliance**

- Workers who fail to follow the rules will be given a warning by the Bingo Chairperson, and may receive a fine
- A second warning will result in being written up and you may be asked to leave. If this happens you will not be given a bingo voucher.

If you arrange for someone to cover for you on your scheduled shift

- It will be your responsibility to ensure that they are aware of the rules prior to the bingo and that your replacement is suitable.
- You will assume full responsibility for your substitution actions and accept any fines issued to them

The club may give you a courtesy call, but is your responsibility to manage your bingo commitments. Excuses such as "I didn't get a phone call" will not be accepted and you will be considered a "no show" and fined \$150.00 accordingly. If you are not sure, check the bingo sign-up on our website, or contact Dianne.

### **Bingo Vouchers**

Please do not lose your voucher. They are not replaceable. Thank you